

**Cooperation Agreement
between
Technische Hochschule Köln (TH Köln)
Faculty of Information, Media and Electrical Engineering, and
Faculty of Process Engineering, Energy and Mechanical Systems
Cologne, Germany
and
Federal University of Bahia, Salvador-Bahia, Brazil**

Preamble

In recognition of the mutual benefits deriving from scholarly interaction, TH Köln – University of Applied Sciences, represented by the President, Prof. Dr. Stefan Herzig, and the Federal University of Bahia, represented by the rector, Prof. Dr. Paulo César Miguez de Oliveira, agree to establish this agreement for academic cooperation in promotion of the advancement of learning through exchange and cooperation in teaching and research.

Article 1 – Scope of the Cooperation

The purpose of this agreement is to develop an academic exchange and cooperation program in education and research that is of mutual interest to colleges, institutions and departments of each university.

Article 2 – Area of the Cooperation

The implementation of the collaboration mentioned in article 1 will be by:

1. Collaborative research activities (including exchange of faculty members and research students)
2. Participation in seminars and academic meetings
3. Exchange of academic materials and other information
4. Reciprocal exchange of students and staff

5. Both parties agree that all specific arrangements are to be negotiated and are dependent on the availability of funds. The universities will adhere to the principle of reciprocity, and expenses incurred will be borne by the home university.

Article 3 – Student Exchange

The exchange of students will take place according to the following procedures:

E. Principles

1. Student exchange will be based upon the principle of two places for one semester or one place for two semesters available each year.
2. The exchange may take place if one of the universities has a confirmed candidate; this does not entail any obligation of the receiving institution to send their own candidate.
3. It is the intention that the agreement be kept in balance and therefore does not allow for the accrual of more than two semester-long or one year-long place by either party. The absence of exchange during any one academic year is possible and does not nullify the agreement.
4. Exchange students enrol as „non-degree“ students and are exempt from application and tuition fees. They may, however, have to pay other incurring fees.
5. If there are more students interested in participating in the exchange program than places available in any given year, students can apply to be enrolled as „non-degree“ study abroad students and pay the standard fee set for all study abroad students.
6. Each participant in the exchange will enjoy the same rights and privileges as students of the host institution and will be expected to abide to the rules and regulations of the host university.

F. Selection

1. The exchange program is open to undergraduate and graduate students who have completed at least one year of study and are in good academic standing at the home institution.
2. Participating students will be selected by the home institution on the basis of academic merit and suitability to undertake a period of study abroad. They are subject to acceptance by the receiving institution undertaking a special admission procedure for exchange students.
3. If the receiving institution rejects any proposed candidate, the sending institution may nominate additional candidates for consideration.

G. Students' Obligations

4. Exchange students pay tuition and any other study related costs at their home institution.
5. Exchange students are responsible for their own international transportation.

6. Exchange students are responsible for their own financial support which includes their accommodation and living expenses. The host institution bears no responsibility for providing funds to an exchange student for any purpose.
7. Exchange students are responsible for contracting their own medical insurance in accordance with the policy of the host institution. Each student is responsible for purchasing adequate health insurance valid in the host country. Government regulations for health insurance in the host country have to be followed under the terms of this agreement.
8. While exchange students will be responsible for securing their own accommodation, each institution will assist exchange students to locate appropriate accommodation.
9. Exchange students will abide by the laws of the host country.

H. Host Institution Obligations

1. Each institution will provide exchange students with an identifiable contact who will be responsible for assisting students with enrolment, housing, and other issues.
2. Each institution will assist its participants in obtaining the appropriate visa for the period of the exchange. Notwithstanding, each participant shall be ultimately responsible for obtaining his/her visa, passport or other necessary documents and paying for them. The institutions shall not be liable to each other or to any participant for the failure of the participant to obtain the necessary documents.

Article 4 – Academic Staff Exchange

Funding of academic staff visits will be based on the following general principles:

1. Faculty exchanges may be arranged at the host institution for the full academic year or for a single semester. In special circumstances, exchanges of a shorter duration may be arranged.
2. Travel costs of persons participating in this exchange program, or those invited by the partner university, will be covered by the home institution, unless otherwise agreed.
3. The costs for materials which relate to the program of persons named under clause 4.1 will be covered by the host university.
4. The host university will assist visiting staff in finding appropriate accommodation.
5. Other regulations concerning academic staff exchange may be agreed upon by mutual consent.

Article 5 – Administration

Both institutions will identify staff to coordinate specific activities or programs.

Article 6 – Financial Obligation

This agreement does not involve any financial obligation for any party, other than that identified in article 4. Both parties will seek suitable national and international funding sources for the support of this agreement.

Article 7 – Duration and Termination of the Agreement

This agreement is one for cooperation and discussion between the institutions in the pursuit of the objectives expressed in the preamble. Nothing in this agreement shall be deemed to constitute a partnership, joint venture or other legal relationship between the parties.

This agreement will be effective from the date of signing for an initial period of five years and may be subject to revision or modification by mutual agreement. The agreement will be reviewed by both parties at the end of the fifth year, with a view to either renewal of the contract or termination.

The agreement may be terminated by either party providing six month written notice of termination to the other party.

In witness of the terms of this agreement, and intending to be legally bound, signatures of the following authorized representatives of the parties are affixed:

TH Köln
(University of Applied Sciences)

UFBA
Federal University of Bahia



Prof. Dr. Stefan Herzig
President

Prof. Dr. Paulo César Miguez de Oliveira
Rector

Cologne, 21/06/2023
Place/Date

Salvador, May 23, 2023
Place/Date



Emitido em 16/05/2023

ACORDO DE COOPERAÇÃO Nº 34/2023 - AAI/UFBA (12.01.16.02)

(Nº do Protocolo: NÃO PROTOCOLADO)

(Assinado eletronicamente em 18/05/2023 14:43)

TEREZA BETANIA SILVA ALMEIDA

ASSISTENTE - TITULAR

AAI/UFBA (12.01.16.02)

Matricula: ###56#6

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ANTONIO LUIZ KRAYCHETE SILVA

ASSISTENTE EM ADMINISTRAÇÃO

SRI (12.01.16.02)

Matrícula: ###243#3

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