



**STUDENT EXCHANGE AGREEMENT  
BETWEEN SAPIENZA UNIVERSITY OF ROME (ITALY)  
AND THE FEDERAL UNIVERSITY OF BAHIA (BRAZIL) FOR A STUDENT  
EXCHANGE PROGRAMME**

**GENERAL PRINCIPLES**

THIS AGREEMENT ("Agreement") is made:

BETWEEN

**SAPIENZA UNIVERSITY OF ROME, ITALY**, represented by Prof. Antonella Polimeni as Rector, hereafter referred to as "Sapienza",

AND

**The FEDERAL UNIVERSITY OF BAHIA, BRAZIL**, represented by Prof. Paulo Cesar Miguez de Oliveira, as Rector, hereafter referred to as "UFBA".

Hereinafter referred to as "Party" singularly and as "Parties" collectively.

Henceforth the university accepting students will be referred to as the "Host University". The university providing students will be referred to as the "Home University".

This Agreement is signed with the aim of enhancing students' *curricula* through study experiences abroad, and of regulating the procedures of student exchange in accordance with the conditions indicated below.

**PROCEDURES FOR STUDENT EXCHANGE**

- Art. 1:** The above-mentioned Universities shall select from their own students those whom they deem suitable to take part in the student exchange programme according to pre-determined criteria.
- Art. 2:** The duration of the exchange shall not be shorter than three months nor exceed one academic year.  
The duration of the exchange as well as the conditions under which it will be proposed will be agreed upon according to the needs and requests of the parties.
- Art. 3:** Both parties shall attempt to keep a reasonable balance in the number of students exchanged. With this goal in mind, they establish 4 (four) to be the maximum number of students who will be allowed to take part in the exchange during each academic year.
- Art. 4:** Sapienza exchange students can apply to all academic fields at UFBA excluding the following courses: Medicine and Dentistry.  
UFBA exchange students can apply to all academic fields at Sapienza except courses in Medicine and Dentistry for which a mutual agreement is needed.
- Art. 5:** Neither the Home University nor the Host University will, on the grounds of race, colour, national origin, age, ancestry, disability or handicap, sex, sexual preference, or creed, exclude prospective students from participation in the program set out in this Agreement.



**Art. 6:** Students will be required to meet the published language requirements appropriate to the Host University to carry out their studies and research at the Host University.

#### **ATTENDANCE OF FOREIGN STUDENTS AT THE HOST UNIVERSITY**

**Art. 7:** At the Host University, students shall be allowed to do the following:

- a) attend classes and take the prescribed exams at the end of courses taken;
- b) pursue research activities aimed at the production of a dissertation;
- c) take part in a traineeship, when this is provided for in the student degree programme.

**Art. 8:** The study abroad periods shall be part of the student's Home University degree programme.

**Art. 9:** The Home University will inform their students that they should notify the Host University of the particulars of known health problems for which the student may require special assistance.

**Art. 10:** Activities carried out during the exchange period shall be approved by the competent authorities who will establish in advance which modules belonging to the student's degree programme can be taken abroad, specifying, if possible, the name of the Host University equivalent module. At the end of the exchange period, the Host University shall issue a certificate specifying the activities which have been carried out.  
The attended courses shall be recognized as part of the student's academic career, according to the current regulations of the Home University.

**Art. 11:** During the exchange period, the exchange student shall comply with the Host University's internal regulations.

**Art. 12:** The persons in charge for the implementation of the exchange at Sapienza will be Prof. Luca Bacchini (Faculty of Arts and Humanities), and at UFBA will be Prof. Wlomyra Albuquerque (International Affairs Director).

#### **TUITION FEES AND ANCILLARY EXPENSES**

**Art. 13:** Tuition fees shall be paid to the Home University, students will benefit from the Host University's services such as libraries, laboratories etc. as the same as regularly enrolled students.  
Exchange students shall be responsible for paying all other expenses including visa, travel and accommodation costs.

#### **INSURANCES**

**Art. 14:** Exchange students from both parties taking part in the activities provided for by this Agreement are covered by their Home Universities' insurance for accidents and illnesses caused by accidents and civil liability.  
Exchange students will be asked to sign their own health insurance before departure according to the requirements of the host country.



## TREATMENT OF PERSONAL DATA

**Art. 15:** All personal data will be processed in full compliance with the General Data Protection Regulation UE 679/2016 (GDPR) as well as with the current national legislation.

## INTELLECTUAL PROPERTY

**Art. 16:** The parties agree that this Agreement does not grant Sapienza or UFBA any license of use or rights over the intellectual property of the other party. The use of trademarks and/or denominations representative of either party are strictly prohibited without the owner's written consent.

## EXPIRY DATE


**Art. 17:** This Agreement will be valid for 5 (five) years and may be extended or amended at any time by mutual agreement between the parties, unless either party gives notice of termination at least 6 (six) months in advance.

Drawn up in Rome (Italy) in two original copies in English and Portuguese, both having the same legal validity.

Rome, 18 / 12 / 2023

Salvador, 31 / 10 / 2023

Signed for and on behalf of  
SAPIENZA UNIVERSITY OF ROME

THE RECTOR   
Prof. Antonella Polimeni

Signed for and on behalf of  
FEDERAL UNIVERSITY OF BAHIA

THE RECTOR   
Prof. Paulo Cesar Miguez de Oliveira



<b>Name of the University</b>	Sapienza University of Rome
<b>Websites</b>	
General website of the university	<a href="http://www.uniroma1.it">www.uniroma1.it</a> or <a href="https://www.uniroma1.it/en">https://www.uniroma1.it/en</a>
Website for incoming exchange students	<a href="https://www.uniroma1.it/en/pagina/bilateral-agreements-student-mobility-non-eu">https://www.uniroma1.it/en/pagina/bilateral-agreements-student-mobility-non-eu</a>
<b>Academic calendar (lecture periods)</b>	
Start / end dates - Fall term	Mid/End September – December (start of academic year: 1 <sup>st</sup> semester)
Examination period(s)	September, January-February, and June-July
Start / end dates - Spring term	Beginning March – June (2 <sup>nd</sup> semester)
Start / end dates - Summer term	No Summer term
<b>Admission &amp; registration</b>	
Admission deadline for incoming exchange students	October the 15 <sup>th</sup> for the Spring term April the 15 <sup>th</sup> for the Fall term
Webpage: admission procedures	<a href="https://www.uniroma1.it/en/pagina/bilateral-agreements-student-mobility-non-eu">https://www.uniroma1.it/en/pagina/bilateral-agreements-student-mobility-non-eu</a>
<b>Local Contact Persons</b>	
Address	International Office Piazzale Aldo Moro, 5 - CU007 Palazzina Tumminelli 00185 Rome
Contact for incoming exchange students	Ester Latini <a href="mailto:intstudex@uniroma1.it">intstudex@uniroma1.it</a> Tel.: +39 - 06 - 4969 0398 Facebook: Study at Sapienza – Instagram: studyatsapienza
Contact for outgoing exchange students	Martina Vizzani Elisa Tolazzi <a href="mailto:noneu-outgoing.sapienza@uniroma1.it">noneu-outgoing.sapienza@uniroma1.it</a> Tel.: +39 - 06 - 4969 0425/0454 Facebook: Sapienza Study Abroad – Instagram: sapienzastudyabroad



<b>Name of the University</b>	Federal University of Bahia - UFBA
<b>Websites</b>	
General website of the university	<a href="http://www.ufba.br">www.ufba.br</a>
Website for incoming exchange students	<a href="https://aai.ufba.br/">https://aai.ufba.br/</a>
<b>Academic calendar (lecture periods)</b>	
Start / end dates - Fall term	<a href="https://supac.ufba.br/calendario-academico-0">https://supac.ufba.br/calendario-academico-0</a>
Start / end dates - Spring term	<a href="https://supac.ufba.br/calendario-academico-0">https://supac.ufba.br/calendario-academico-0</a>
Start / end dates - Other terms (if applicable)	--
Examination period(s)	<a href="https://supac.ufba.br/calendario-academico-0">https://supac.ufba.br/calendario-academico-0</a>
<b>Admission &amp; registration</b>	
Admission deadline for incoming exchange students	1° Semester: December 20 2° Semester: June 15
Webpage: admission procedures	<a href="https://aai.ufba.br/en/student-mobility-guide-incoming">https://aai.ufba.br/en/student-mobility-guide-incoming</a>
<b>Local Contact Persons</b>	
Address	Palácio da Reitoria - Rua Augusto Viana, s/n, Salvador - Bahia - Brasil - CEP: 40110-909
Contact for incoming exchange students	Betania Almeida Marta Cunha International Affairs Office - SRI +55 71 3283 7025 <a href="mailto:aai@ufba.br">aai@ufba.br</a>
Contact for outgoing exchange students	Betania Almeida Marta Cunha International Affairs Office - SRI +55 71 3283 7025 <a href="mailto:aai@ufba.br">aai@ufba.br</a>